



# Yealink T44U - T44W User Guide

## Overview



## Place a call

- **Using the handset:**
  - Pick up the handset.
  - Enter the number and press Send.
- **Using the speakerphone:**
  - With the handset on-hook, press the speaker key
  - Enter the number and press Send.
- **Using the headset:**
  - With the headset connected, press the headset key.
  - Enter the number and press Send.

## Answer a call

- Pick up the handset, press the speaker or headset key

## End a call

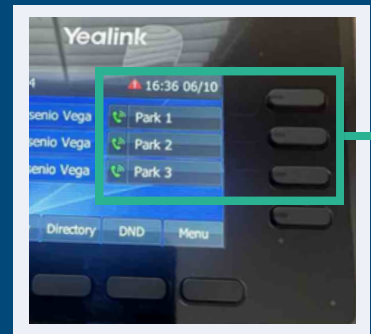
- Press EndCall or Hang up the handset, press the speaker or headset key

## Call Hold and Resume

- To Hold: press Hold during an active call
- To Resume:
  - If there is only one call on hold, press Resume
  - If more, use the navigation keys to select the desired entry and press Resume.

## Call Park

- This is what you should use all the time. This is the same as hold, but another person can pick up the parked call on another phone.



While on the call, press any of the three park keys located on the left hand side of your display (Refer to picture)



## Redialing a number

- Press the Redial key to enter Placed Calls list
- Press the up and down arrows to select the desired entry.
- Press the Redial key once again or the send soft key

## Call transfer

- **Blind Transfer**
  - Press Trans key during a call.
  - Enter the number you want to transfer to.
  - Press B Trans.
- **Semi-Attended Transfer**
  - Press Trans key during a call.
  - Enter the number you want to transfer to and press Send.
  - Press Trans key when you hear the ring-back tone.
- **Attended Transfer**
  - Press Trans key during a call.
  - Enter the number you want to transfer to and press Send.
  - Press Trans key when the second party answers.

## Unpark a call

- To unpark a call, press whichever park key is lit up for the line you want to answer (Park 1, Park 2, Park 3)

## Checking voicemail

- If you have messages, there will be a message waiting light at the top of the phone flashing. To check your messages, press the voicemail key and Follow the voice prompts to listen to your messages.

## Call Conference

- Press Conf during an active call. The call is placed on hold.
- Enter the number of the second party, and press Send.
- Press Conf again when the second party answers. All parties are now joined in the conference.
- Press EndCall to disconnect all parties.

NOTE: split the conference call into two individual calls by pressing Split.

## T44u vs T44w

- Basic usage is the same for both models.
- Major difference between the T44U and the T44W is that the T44W has built-in Bluetooth and built-in wi-fi.
- If needed, T44U can use a Bluetooth dongle or a wi-fi dongle and they can be added at the back through the usb ports.



More functions **here**



Explore more **here**

